Microsoft OneNote

What Microsoft OneNote Does

Microsoft OneNote for iOS is a productivity app that is useful for free-form information gathering of all kinds, whether it's photos, videos, audio, notes or drawings. Microsoft OneNote for iOS is an app that allows you to take detailed notes and write memos, organize information, share notes within your company or team, and sync notes to your computer or shared network drive. Using OneNote makes it easy to capture information in text or images, filter details and simplify planning processes. Whether you need to take meeting minutes or plan a party, OneNote is a great tool for collecting your ideas in one place and collaborating with others on any project. Best of all, OneNote can be organized into different notebooks, pages and sections so that your memos are easy to search and access.

Key Functions of Microsoft OneNote

With the Microsoft OneNote for iOS app, there are a number of interesting functions that will help you pull together all the information you need to access in one place, including "Image Placing," which allows you to take a picture of the slide deck you're watching and insert it directly into your notes. The "Sticky Notes" function creates a virtual sticky note reminder for anything, which you can organize, color code, sort and filter, as well as search from a central location. Write and draw directly in the Microsoft OneNote for iOS app using your touch-sensitive device. Select from a variety of colors and line weights, then convert your writing or drawing directly into text and images with the push of a button. "Share" and "Give Permissions" to collaborate with others on your notes, or connect OneNote to other Microsoft Office Suite iOS apps to move seamlessly from program to program. ## Review

The Microsoft OneNote for iOS app is a really handy, useful app for people who are in a habit of taking notes while on the go, and it does fulfill its core functionality well. Some users have problems with the app's sync function, but overall, this app is another solid win in the suite of Microsoft Office for iOS productivity apps. If you take lots of notes or are looking to collaborate on notes or move notes from your email to your desktop to your phone, don't hesitate to check out OneNote for iOS.

Advantages / Disadvantages

Positive aspects of the Microsoft OneNote for iOS app: it allows writing and drawing directly in the notes and converts those words or shapes, digitizing them; it can be incredibly well organized using the folders system and it allows for lots of seamless integration across platforms and users.

Negative aspects of the Microsoft OneNote for iOS app: among all the Microsoft Office Suite iOS apps, OneNote is the app most likely to have backup and sync issues. It also can be hard to search if you have set up too many folders within one notebook. Finally, it can occasionally distort images within the app due to resolution and resizing issues.